



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>CHRISTIAN COLLEGE KATTAKADA</b>
◆ Name of the Head of the institution	<b>Sri. NISHAD N.K.</b>
◆ Designation	<b>Principal in-charge</b>
◆ Does the institution function from its own campus?	<b>Yes</b>
◆ Phone no./Alternate phone no.	<b>9074985413</b>
◆ Mobile no	<b>9809931702</b>
◆ Registered e-mail	<b>christiancollegektda@gmail.com</b>
◆ Alternate e-mail	<b>iqaccck2020@gmail.com</b>
◆ Address	<b>Christian College Kattakada</b>
◆ City/Town	<b>Thiruvananthapuram</b>
◆ State/UT	<b>Kerala</b>
◆ Pin Code	<b>695572</b>
<b>2.Institutional status</b>	
◆ Affiliated /Constituent	<b>Affiliated</b>
◆ Type of Institution	<b>Co-education</b>
◆ Location	<b>Rural</b>
◆ Financial Status	<b>UGC 2f and 12 (B)</b>

◆ Name of the Affiliating University	University of Kerala																		
◆ Name of the IQAC Coordinator	Dr. Jayeshlal G S																		
◆ Phone No.	9744150540																		
◆ Alternate phone No.	9446753575																		
◆ Mobile	9744150540																		
◆ IQAC e-mail address	iqaccck2020@gmail.com																		
◆ Alternate Email address	jayeshlalgsck@gmai.com																		
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.christiancollegektda.org/">https://www.christiancollegektda.org/</a>																		
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																		
◆ if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.christiancollegektda.org/academics.html">https://www.christiancollegektda.org/academics.html</a>																		
<b>5.Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>81.75</td> <td>2004</td> <td>04/11/2004</td> <td>03/11/2011</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.55</td> <td>2012</td> <td>10/03/2012</td> <td>09/03/2017</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	81.75	2004	04/11/2004	03/11/2011	Cycle 2	B	2.55	2012	10/03/2012	09/03/2017
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B++	81.75	2004	04/11/2004	03/11/2011														
Cycle 2	B	2.55	2012	10/03/2012	09/03/2017														
<b>6.Date of Establishment of IQAC</b>	23/05/2003																		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Botany	SRS	KSCSTE	2018/3	13.8
Department of Chemistry	SARD	KSCSTE	2017/3	25
Department of Botany/Department of Chemistry/Department of Physics	FIST	DST	2014/5	50
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
♦ Upload latest notification of formation of IQAC		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>3</b>		
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		<b>Yes</b>		
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
♦ If yes, mention the amount				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Third cycle NAAC re accreditation Preparation for NAAC Visit Applied for more physics research center				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
Preparation of NAAC re accreditation	SSR Submitted
Research Innovation Ecosystem	Applied for more research Center(Department of Physics)
Capacity building and skills enhancement initiatives	Conducted Seminars, Workshops, Value added courses, CSIR-NET and JRF coaching for PG students. The classes were handled by Dr. Maria Starwin, Assistant Professor, Department of Chemistry and some other faculty members of the Department of Physics.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
♦ Name of the statutory body	
Name	Date of meeting(s)
College Council	22/12/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-2022	03/03/2023
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>College has begun to transform itself into a holistic multidisciplinary institution as it has sister institutions of Law College, Medical College, Education Centers and schools. Discussions are put forward for the start up of interdisciplinary programs. Moreover we have applied for the new gen courses programs including Botany with specialization in Ethno Botany and Ethno Pharmacy, Chemistry with specialization in drug design and development in the University of Kerala. The College is in the process of implementing NEP in several rounds and planned to introduce B voc programs with multiple entries and multiple exits provision. In this regard college has already sent a proposal and design of the course</p>	

curriculum to the university of Kerala. COMFEST by BCom department have Technological applications. Our curriculum contains community engagement courses and also first year students has a course on Environment studies and disaster management. College encourages value based education through various activities which includes Gandhian Studies. We have Memorandum of Understanding with educational institutions of multi disciplines. Our institution encourages the student exposure in central government institutions includes National Institute for Interdisciplinary Science and Technology (NIIST, CSIR), Sree Chitra Thirunal (SCT), Rajiv Gandhi Centre for Biotechnology (RGCB), Kerala State Council for Science Teechnology and Environment (KSCSTE) and Jawaharlal Nehru Tropical Botanic Garden and Research Institute (JNTBGRI).

#### **16.Academic bank of credits (ABC):**

The Academic Bank of credit gives the opening, closing, and validation of the academic accounts of students. We promote students to attain more outcome through additional program in the platform of MOOCS, SWAYAM, MOODLE etc. The academic credit earned by the students are accumulated in the student web portal of the University of Kerala. Moreover, our college focuses on the Vocational programs of UGC through NSQF. It will help the students to earn more academic credit as it provides multiple entry and exit points. Various certificate courses are implemented in all departments that helps students to attain knowledge in more areas.

#### **17.Skill development:**

College focuses on skill development through following programs

1. B. Voc Programmes- Food Processing and Management, Pharmaceutical Chemistry.
2. Additional Skill Acquisition Program (ASAP)
3. Data Analysis Club
4. Skill oriented training programs
5. Yoga and Meditation Certificate course
6. Library Science Certificate Course

Two B Voc courses are sanctioned by the UGC and we are in the process of implementing the course with the approved syllabus of University of Kerala. We will be introducing Vocational programmes

based on national Skill Qualification Framework on different levels of Certificate course, Diploma Course, Advanced Diploma Course and B. Voc Degree in two streams, Food Processing and Management and Pharmaceutical Chemistry. The main objective of the B.Voc programme is to integrate NSQF within the Diploma, undergraduate level of higher education to enhance employability of the students and meet industry requirements. Such student apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.

Additional Skill Acquisition Program implemented by the Government of Kerala for the skill development of the students. It aims on the proper orientation and development of various skills of students through well trained faculty by conducting various programs.

Statistical Data Analysis by students of all programs in various research as well as in surveys is carried out through Data Analysis Club.

Skill oriented various training programs are conducting

Two certificate courses are running in the campus by the Continuing Education of the University of Kerala. It helps the students of near by colleges getting trained in Library Science as well as in Yoga and Meditation

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

College encourages national language Hindi and regional language Malayalam by providing both the language as a second language option for degree students. Both the departments conduct literary-cultural programmes regularly with active participation of students. Hindi Club, Malayalam Club, Literary Club and English club plays a vital role in this. The clubs functions to promote the use of Indian Languages and students are motivated to publish their own write ups in regional as well as in Indian Languages. The Department of History encourages students to learn our culture and heritage. They are giving additional knowledge through a certificate course of Human Rights in India.

College always giving importance for the students to mould their individuality by regularly organising programs showing the different cultures of India. They are known about the culture of various society around the campus. Special attention has been given to the people of tribal area since our college situates very near to the

Western Ghats. The students are trained in the survey of various cultures of people nearby.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College offers 9 degree programs and 3 Post Graduation programs and two research centres. We are affiliated to the University of Kerala and following the syllabus approved by the University. We have implemented outcome based education with clearly stated Programme outcomes, Programme Specific Outcomes and Course Outcomes. Our degree programme covers three academic years of six semester and aims to provide students with an in-depth understanding and training in the concerned subject. The syllabus has been designed to stimulate the interest of the students and prepared in order to equip the students with a potential to contribute to the academic and industrial requirements of the society. The new updated syllabus is in accordance with the Outcome based Education (OBE) which aims at acquiring advanced knowledge in the discipline, in an interdisciplinary way. Based on the new guidelines of the OBE, Programmes outcome (PO) for the first degree programme is defined by the University of Kerala. Programme Specific Outcome (PSO) relating to concerned subjects and Course Outcome (CO) relating to each course are also specified.

#### **20.Distance education/online education:**

College was forced to adapt the online education system in the unpredictable Covid'19 Pandemic situation. Like any other educational institutions our College has completely involved in using the digital platforms for taking classes and conducting meetings. Google Classroom, Google Meet, Zoom platforms were largely used. This has broken the barriers of old offline education system. Even after the situations returned to normal we are using online education tools and ICT platform. This made our faculty and students equip for adapting an online distance education system. MOOCS, MOODLE are the few platforms in which students are registered in performing online Education.

### **Extended Profile**

#### **1.Programme**

1.1 311

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 1319

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 207Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 454

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 53

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 55

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>311</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1319</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>207</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>454</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>53</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	55
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	25
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	109
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution provides congenial ambience for student's holistic development while delivering the curriculum for each discipline of study. Participative Methodology and Student Centered Approach is followed. Faculty team discusses each semester wise academic schedule before they set the time table, which is finalised by the College Time Table Committee. Each faculty member prepares the teaching plan and takes consents of their HOD's. Comprehensive Teaching Schedule (The Yellow Book), Student's Personalized Diary and Faculty Profile (Blue Book) are maintained.

Workshops, Seminars, Webinars, Paper Presentations and Discussions with experts are periodically arranged. Regular Student Monitoring, Faculty Evaluation and Training, Parent-Teacher Interaction is periodically arranged. Need based support is ensured for Students with challenges. The inclusion of College faculty in the Board of Studies of the University of Kerala ensures participation of the College in curriculum framing. The Internal Evaluation Process is conducted regularly by the College Examination Cell. The

Institution is also a Centre for Continuing Education with DCA and Library Science courses. NCC, NSS, Value Added Programmes, SSP, WWS, Industrial Visits, Exhibitions, Internships and Projects help students immensely. The IQAC studies the feedback collected from all the stakeholders and works with the College Principal for constant and continuous improvement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution's Academic Calendar is prepared in line with the University of Kerala and the College follows the calendar through effective planning and monitoring. Each department prepares their time table keeping in mind the CIE and taking into confidence all the stakeholders. The Faculty Members prepare the Annual Lesson Plans and discuss it with their HOD's listing topics to be covered, teaching methodologies applied and areas of study to focus on assignments and seminars. Every academic year consists of two semesters. The college strictly follows all the criteria of internal assessment that is assignments, class tests, projects, presentations, group discussions, project work and attendance. Presentations, discussions and debates are regularly conducted. Students are encouraged to discuss and debate the various aspects of a topic in detail during the lectures and tutorials. Students are given enough time before examinations to prepare, practice and present well. The general monitoring is done by the Governing Council. The IQAC monitors the uniform coverage of syllabus in each class. The Principal conducts curricular and extracurricular review meetings on a regular basis to check the implementation and progress of all the activities in the academic calendar.

File Description

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.christiancollegektda.org/academic/mics.html">https://www.christiancollegektda.org/academic/mics.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

929

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution is committed towards the integral growth of each student by cross-cutting the issues of Gender, EnvironmentSustainability, Human Values and Professional Ethics etc. All these find their due place in the co-curricularand the curricular aspects. Gender issue is a grave human rights issue. Efforts are taken to avoid genderdiscrimination or harassment of any kind within the institution's premise.Anti Ragging Cell functions properly and Free Counselling Services are given on time that no person is discriminated against or is victimised.Gender sensitization programs, workshops and seminars are periodically organised toeducate every student.

Efforts are taken to keep the campus green and free from non-biodegradablewaste.The NSS and NCC organizes various activities like cleaning, sanitizing, planting saplings, awareness campaignson the environmentforthe public etc.

Moral and Ethical Values are also given importance. The 10th of every December celebrates 'Human Rights Day' to instill in each individual the very basic awareness of Human Rights. Professional ethics and Civic sense are an integral inclusion in the vision and mission of the Institution. The high expectations of moral standards is evident in the "Safe Space for All" campaign that the College insists on.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

433

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1sLZNAiztTCzPENPxZRPRbi-BoKCv_JV1EtCjXSQ8MtA/edit">https://docs.google.com/forms/d/1sLZNAiztTCzPENPxZRPRbi-BoKCv_JV1EtCjXSQ8MtA/edit</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>427</b>	

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

310

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty follows different strategies for slow learners and advanced learners after analysing the learning levels of students by; 1.Assessing the score of qualifying examination 2.Asking scaffolding questions to ensure understanding of the concept/topic 3.Asking students to reflect on their lessons 4.Conducting weekly class tests. 5.Frequent teacher- student interaction

**Slow Learners.** The slow learners were provided with remedial classes. The faculty make use of audio-visual aids. Remedial teaching is conducted after class hours and at recess time along with individual counselling. The faculty always encourage peer teaching among the students. Parents of slow learners are informed about. Student Support Program (SSP), an initiative of Govt. OfKerala, is being conducted to reach out to the slow learners. Repeated practical sessions are also conducted.

**Advanced Learners:** Additional assignments and seminars are given for advanced learners on diverse topics to makethem competent enough to perform well in various examinations. Walk with a Scholar (WWS), a Govt. OfKerala initiative, aims at motivating these students through various sessions on personality development, leadership enhancement, counselling etc. The mentors interact with the students and encourage them to attend various seminars and quizzes. Motivational classes and career guidance sessions are conducted.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1319	53

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College follows student centric methods with a lively learning scenario

**Experiential Learning** - Laboratory hours in all the semesters of Science and commerce subjects helps the students to get practical experience. Training in analytical equipments make the student aware about the working principle with hands on experience. Department of Botany maintains a Botanical Garden, with rare plants and Medicinal Garden with medicinal plants having various applications as natural drugs. Industrial visits, R & D visits are conducted by the department of Chemistry, Rocket Launching station Visit by the Department of Physics, Botanical garden visit for the collection of specimens by the department of Botany.

**Participative Learning** - Students of all the departments are actively participating in the learning process by attending seminars, group discussions and debates. Memorandum of Understanding with the institutions provides opportunities to the students for attaining training programs, international seminars etc. Networking Laboratory of the college provides participative learning strategies to the post graduate students.

**Problem-Solving Method** - College aims at developing Critical thinking in students. The faculty make the students to identify a problem, determine the cause of the problem, and encourage them to

arrive at a solution as a team.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus provides ICT facilities to the faculty to provide effective learning. E-learning class room with the following facilities is a remarkable identity in the college. Digital Podium: It helps the faculty to discuss a topic with videos and power point presentations. Moreover internet facility connected to the digital podium enable students to receive, up to date information. Presentation skills of the students get enhanced because of the interactive classes led by the students using the facilities in the e-learning classroom. Headset with blue tooth hub makes the students to interact effectively. Networking Laboratory enable the students in collecting the information related to the modern research that provides effective completion of the end semester project. The research activities of the PG departments undergoes tremendous growth with the help of the Networking laboratory. Both e-learning class room and the Networking lab was set up by using the fund of DST-FIST, Lecture Capturing System: Lecture Capturing system in the library block is an opportunity to the faculty to record the classes. This helps the students to go through the learning aspects repeatedly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

476

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In 2010, the University of Kerala introduced the Choice Based Credit and Semester System(CBCSS) in the UG and PG courses. Our institution is taking all the steps to make the system effective. At the beginning of first degree programme, an orientation class is conducted with assured participation of Admission coordinator, teaching faculty, parents and the students'. The Continuous Evaluation (CE) is done and marks are given to the students on the basis assignment and internal test conducted as per the academic calendar. Attendance statement prepared by each department is forwarded to the University at Assignments/seminars Mandatory open course system helps students acquiring a different perspective. Projects enhance the practical knowledge. There are extension activities such as NSS, NCC, Literary club, Media club etc. An industrial visit is conducted by each department. College Level Monitoring Committee (CLMC) monitors the teaching learning process at the college Level and Department Level Monitoring Committee (DLMC) monitors the teaching learning and evaluation process at the department. CE covers different aspects of students' growth and development. Together, this makes our internal assessment systematic and transparent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">not available</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal evaluation is done on the basis of three criteria:  
Attendance - A minimum of 75 % of attendance is required to appear

for the University exam. Each class tutor maintains an attendance statement and regularly exhibits in the department notice board. Consolidated attendance statement of all the departments is submitted to the Principal. Students having minimum 65% of attendance, but short of 75%, are allowed condonation. Seminars/ Assignment: Seminars are given to students considering their interest and presentation by students are strictly monitored. After each presentation questions are raised by the faculty and done through a tedious discussion. Assignments prepared by the students are valued. Internal examination: Staff council meetings are conducted to decide upon the dates of internal question papers prepared by the concerned faculty and verified by the HoDs are handed over to the institution. The exam timetable is intimated to the students in advance and invigilation duties are assigned to the faculty members. The continuous evaluation (CE) marks are verified by each student before publishing. Any discrepancy raised by students is referred to the Department Level. Finally the class tutors

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Not available</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to the University of Kerala and we adhere to the syllabus, rules and regulations and academic calendar framed by the University of Kerala. The institution runs nine UG courses and three PG courses. The rules and regulations of the college, the functioning of different student clubs, and the particulars of each program are stated clearly in the handbook and in the college website. At the commencement of each semester, each teacher conveys to students, the niceties of the courses offered and the parameters adopted for continuous evaluation. The faculty adopts strategies for an eclectic classroom. Since the students have to choose a course offered by another department for the mandatory open course in the fifth semester, special care is taken by the faculty in explaining the topics. The students are encouraged by the teachers to set a goal for life. Career guidance and counselling sessions are organized by the institution to expose students to variety of job opportunities. The institution strives

hard to make each programme more practicable and career oriented to the students. We believe that the students can greatly contribute to the progress of the society when sufficiently motivated

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.christiancollegektda.org/academic.html">https://www.christiancollegektda.org/academic.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our course outcome, programme outcome, programme specific outcomes are laid down by the University of Kerala and we take utmost care in implementing the syllabus for the academic progress of students. Course outcomes are evaluated by our faculty members through surprise tests, assignments and seminar presentations. Various teaching strategies such as class test, debate, quiz, group discussions are employed by faculty members. Class tutors keep a profile of each student to recognize their skill and performance in the previous qualifying exams and it helps to have a complete picture of the learners. Each teacher maintains a class record of students in which his attendance, marks of class test etc. are recorded to evaluate the course outcome. There is also a strict mentoring system in our institution which enables each tutor to motivate the learners toward their goals. For enhancing communication skills which is important for building interpersonal relationships, language lab sessions, debates, discussions etc. are organized in the college. Feedbacks from students are also collected. Result analysis is conducted soon after the declaration of end semester exams to understand the programme outcome. Post graduate students are motivated towards research programmes inside and outside our state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.christiancollegektda.org/academic.html">https://www.christiancollegektda.org/academic.html</a>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
363	
<b>File Description</b>	<b>Documents</b>
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.christiancollegektda.org/student_satisfaction_survey.html">https://www.christiancollegektda.org/student_satisfaction_survey.h tml</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
6	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
<b>3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge</b>	
<p>Our Institution organises training in advanced scientific techniques and skill development courses to the students. Institution ensures high speed internet access for students and teachers. The college has organized workshops/seminars and lead lectures such as in Human Rights, Entrepreneurship Development Program etc. An active career counselling and placement cell is functioning in the institution. The college provides short-term skill-based courses for creating career opportunities. PG Students were encouraged to undertake dissertation works in institutions like JNTBGRI, NIIST etc. They are encouraged to attend and present research works in national and international seminars. The major initiatives are listed below. 1. Nano Processing Technology</p>	



Innovative research on the product formulation on nano fabricated materials has been progressing. 2. Water Analysis 'Quantitative and qualitative analysis of Field Water' was conducted with the help of PG students. A water quality testing program was organized for the public in association with Poovachal Panchayat and CWRDM 3. Training in Analytical Equipment PG departments (Botany, Chemistry and Physics) offer training programs in analytical equipment since the college was supported by the funds of DST- FIST and KSCSTE - SARD. Regular training programs were conducting in UV-Visible Spectrophotometry, FT-IR, E-Spin Nanotech Machine, Horizontal & Vertical Gel Electrophoresis, PCR etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid-19 we couldn't able to organise offline programs . But we were able to organise online programs for the neighbourhood community. History department organised webinars on the topics

Indian Independence Movement (15/8/2021), Re-Reading Mahatma (3/10/2021). Physics department celebrated science day (28/02/2022). Our NCC cadets of 4 Kerala BN NCC participated in the cleaning program of Swadeshbhimani Ramakrishna Park, Neyyattinkara. Our city corporation as a 'Dry day' during which anti-dengue activities, including awareness campaigns, were held across the hundred wards in the city. Our 4K BN NCC cadets also took part in the mission proudly. Also they conducted awareness programmes in International Yoga Day, World Environment Day. NSS also organised seven webinars: Mahamariyudae Haritha Utharangaal, Pachakarikrishiya samyojitharoga niyathranavum, Managing emotions in a positive way, Covid international scenarios - Better future days will come, Black fungus and related issues etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1319

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well equipped to cater the needs of the students. The College possesses therequired infrastructure for its curricular, co-curricular and extracurricular activitiesincluding 36 classrooms, 7 laboratories, 2 seminar halls, one computer lab, class rooms withLCD projectors and interactive boards,a conference hall, an auditorium, library, sportscomplex, Fourstudents waiting room and girls hostel provided with a highly student friendlyand academic oriented ambience. Free Wi-Fi and internet connectivity are provided to thefaculty and students. The Library premises are under CCTV surveillance. It has a well set upreading room,Digital Reference section that can be used for seminars. Library is equippedwith 120 seating capacity. The Institution has a well-equipped Gymnasium/Fitness Centre andSports Ground. For its cultural activities the College has seminar hall, conference room,and auditorium. The Institution Banking facilities are available on-campus through a full-fledged extension counter of South Indian Bank attached with the campus which also offersATM facility. The management is committed to continuously improve the infra structurefacilities of the Institution. Construction of anew Arts Block is planning by the managementto meet the infrastructure facilities of the classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.christiancollegektda.org/ssrdoc/4.1.1.pdf">https://www.christiancollegektda.org/ssrdoc/4.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities are provided for all the students in the college for their cultural activities, sports, games, gymnasium, yoga etc. A well furnished auditorium equip for performing cultural activities. The Department of Physical Education monitors and guide the physical fitness center and overall development of the students by conducting various sports activities. Gymnasium facilities are available in the college for both students and staff. Highlights A neat and equipped fitness centre. Facilities for Indoor and outdoor games. Coaching camps are held for the teams who have prospect in the intercollegiate tournaments. Facilities, 1. Auditorium 2.50 x 30 mts is given for indoor games. Badminton Chess Caroms wrestling wushu 200 mts track and facilities for all the field events Volleyball court - occupies 24 x 15 mts kho-kho court - occupies 35 x 23 mts kabbadi court - two courts available , one for men and another one is for women it occupies 19 x 17 mts Cricket ground - it occupies 110 x 90 mts. Hand ball court - occupies 43 x 23 mts Basket ball court - occupies 34 x 19 mts Football field 1. Fitness Centre This Centre occupies 30 x 13 mts 8 station weight machines are available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.christiancollegektda.org/ssrdoc/4.1.3.pdf">https://www.christiancollegektda.org/ssrdoc/4.1.3.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.christiancollegektda.org/ssrdoc/4.1.3.pdf">https://www.christiancollegektda.org/ssrdoc/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library provides access to e-Journals, e- ShodhSindhu, Shodhganga, E books and Databases. The college library housed in a separate building with more than 35,000 books and bound periodicals. It has well equipped reading room and Digital Reference section. The Computer & Reprography Centre (CRC) provides computers with Internet connectivity, Printing and Photocopy facility on college campus. Library is fully automated with all its subsystems having Reading cum Conference Hall and has Railwire connectivity with Wi-Fi. It has separate PG Reference section with a good collection of CD/DVD collection. Library at present is using 'Libmas' an Integrated Library Management Software on Windows platform. With the gradual upgradation of 'LIBMAS' and automating other subsystems, Barcoding of documents was done with Zebra

barcode printer on 2017/18. Maintaining issue records, missing issues, generating binding lists, etc. are also being done in an automated manner. At present library is providing access to UGC INFLIBNET-NLIST subscribed databases through Wi-Fi and Railwire highspeed internet connectivity along with Open Access databases DOAJ, etc. User Education programmes are also organized from time to time for newly admitted students and faculty (generally in August -September every year) about the library rules and regulations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">Not available</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.90,302**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>



**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

223

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution uses state of the art IT facilities for improving the quality of teaching, learning and evaluation processes. New initiative are taken to convert the college into a cent percent computer literate campus. All departments are provided with a desktop and laptop, with unlimited internet and Wi-Fi connectivity. The campus is also provided with free unlimited Wi-Fi connectivity accessible to students. For office activities office automation is made with the help of IT. In order to make administrative processes user friendly, efficient and transparent. A Centralised Database Learning Management System (LMS) is implementing in the campus. College library is fully automated with Railwire connectivity and Wi-Fi. The College admin updates College website regularly. A college website developer's service is available on demand. The departments of Commerce, Mathematics and Statistics have sophisticated computer labs with an approximate number of 60 computers. LCD projector and ICT tools are provided in class rooms, library and seminar hall. The ICT enabled class rooms are available in all departments. An e-learning class room with digital podium, projector, desktop mics, mixer was set up for the PG students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Not available</a>

**4.3.2 - Number of Computers**

133

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College infrastructure maintenance is monitored by the Principal and informed to the management for the proper maintenance of the Physical facilities. We adopt a systematic procedure as follows Physical Facilities 1. Cleaning staffs clean the campus on regular basis 2. Our college is Agrade by the Haritha Kerala Mission and we follow the protocols of Haritha Kerala Mission to maintain the green campus 3. Water Purifiers are maintained

regularly with the fund of PTA Academic and support facilities 1. Generator is operated by a Permanent Mechanic Employ 2. CCTV, Projectors, computers are monitored at regular intervals by a staff and if any maintenance required is informed to the Principal by the HoD.

Laboratory Laboratory equipment are maintained by using the funds of Government of Kerala as well as from the Project funds by informing the Principal through HoD. A purchase committee is functioning in the college looks after the purchase of laboratory chemicals and equipment Library Library committee functions in the purchase of Library books Sports The HoD of Physical Education intimates at regular intervals to the Principal for the maintenance of sports facilities and the expenditure is met as per the rules of Government of Kerala

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

575

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
25	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	A. All of the above
File Description	Documents
Link to Institutional website	<a href="http://www.christiancollegektda.org/docx/report%20on%20capacity%20buliding.pdf">www.christiancollegektda.org/docx/report%20on%20capacity%20buliding.pdf</a> <a href="http://www.christiancollegektda.org/docx/5.1.3">www.christiancollegektda.org/docx/5.1.3</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
34	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
980	

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

<b>5.2 - Student Progression</b>
<b>5.2.1 - Number of placement of outgoing students during the year</b>
<b>5.2.1.1 - Number of outgoing students placed during the year</b>
<b>6</b>

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

35

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The College Union consists of members elected by means of parliamentary election procedures as per the guidelines of Lyngdoh Committee. College Union Elections are conducted every year to elect Students' representatives. The structure of the College Union is as follows, Chairman, Vice Chairperson (reserved for females), General Secretary, Arts Club Secretary, Magazine Editor, University Union Councillors (two), Lady Representatives, Class Representatives and Sports Club Secretary. The Principal nominates a faculty member as the Staff Advisor to guide the student's council. Apart from organising events of social, political, cultural and environmental significance, the Union acts as the voice of the student community. It includes cultural activities, medical support, palliative care, awareness and training programs, social activities etc. They organise arts festivals, sports day, Onam and Christmas celebrations, Film festivals and exhibitions etc. College magazine, which is a living record of the yearly activities is published every year, The College administration ensures representation of students in academic, administrative and cultural committees. Representatives of students are members in various official committees of the College, including IQAC. In addition to the Convenor of each club, students are members of various committees: ICC, Student Grievance Redressal Cell, Anti-ragging Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</b>	
<b>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</b>	
4	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded
<b>5.4 - Alumni Engagement</b>	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
All the departments have regular Alumni meetings. Alumni associations contributes for the effective physical facility strengthening of individual departments. Alumni contributes in the charity purposes.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>B. 4 Lakhs - 5Lakhs</b>



File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Motto** 'Enter to learn, go out to serve' **Vision** The college commits to maintain high educational standards to foster and inspire the students to success and to equip for diverse job opportunities. **Mission** The major concerns of the college are to elevate our college to a center of high excellence, create an enriched learning environment that empowers our rural students to transform their lives by imparting quality education and train the students to be responsible citizens. Bearing the rich heritage of more than half a century in the rural area, the college has gifted a lot to the society. The governance of the college is always in tune with the mission and vision of the college. 'Together we can' is the dictum which we follow in the administration of institution. The team work, decentralization of power and collaborative work of teachers, students and stakeholders in administration bring excellent outcomes in the teaching learning process. The College always upholds the democratic principles to ensure the participation of teachers, students and the society in the diversified activities of the college. The co-curricular and extracurricular activities are bearing the link of society ridden and link the campus with society.

File Description	Documents
Paste link for additional information	<a href="http://christiancollegektda.org">Christian college kattakada (christiancollegektda.org)</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the operational level, the institution follows the principle of participatory governance and decentralization. The administrative power of the management is delegated to lower levels resulting in

the participation of all stakeholders in the governance of the college. The Bishop of South Kerala Diocese (SKD) is the Chairman of the institution and the Manager assists him for the smooth and efficient functioning of the college. The College Governing Council (CGC) consists of the Bishop, office bearers of SKD, and other representatives from the management apart from the Principal. The CGC monitors the overall functioning of the college and provides necessary guidance. The UGC also sanctions financial aid based on specific requirements of the college. The Principal, is the Head of the Institution, who co-ordinates the academic and administrative activities of the college. He being the chairman of the staff council, all the department heads (HoD) and the administrative office report to him.

File Description	Documents
Paste link for additional information	<a href="#">Not available</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic planning and preparation of Academic Calendar, Preparation of teaching plan as per OBE, Preparation of Lesson Plan based on CO & PO mapping, Developing Multidisciplinary approach in innovation ecosystem, End semester project based learning. • Research Publications in reputed journals, • Sign MoU with industry for training, interaction, inviting experts for interactive sessions. • Organize Workshops/Training for Faculty/Organizing Conferences • Introduce Certificate/Value Added Courses, Escalating placements, Alumni Interaction and Outreach activities, Decentralization of the academic, administration and student related authorities & responsibilities

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.christiancollegektda.org/startegic_plan.html">https://www.christiancollegektda.org/startegic_plan.html</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the academic and administrative head of the institution, manages the functions of the college at different organizational hierarchy by certifying maximum participative and decentralized manner. The statutory and non-statutory bodies are created in the administrative structure on the university and government guidelines to give administrative leadership to the institution. The IQAC constituted includes the entire HoD's and their representatives of the stakeholders- alumni, local body, management, students etc. The Cells systematically documents all the activities and collects feedback from stakeholders. The IQAC assures the maintenance of quality and excellence in teaching learning process.. The Administrative Assistant coordinates the all administrative matters of the office. The office consists of two wings viz, accounts and establishment sections and also manage the matters relating to faculty and students. The PTA and an Alumni association effectively functions in the college. Democratically elected College Union ensures co-operation and participation of the students in the endeavours undertaken by the college. The teaching and non-teaching faculty has the benefits of GPF/GIS/SLI/Gratuity and Casual/Earned/Medical/Maternity/Paternity/ Compensatory Leaves. The Management conducts the recruitment of teaching and non-teaching staff by following the university norms and government rules.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="#">Not Available</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Principal grants permission to the teaching faculty to take up research activities and to present research findings in seminars, workshops, refresher and orientation courses. The physical education department maintains and supervises gymnasium and yoga centre for the health and mental wellbeing of staff. Free medical check-up is given to the staff members in every year. An employee's cooperative society is operative in our college. Statutory Benefits: Employees can avail the statutory benefits prescribed for the state employees by the Government of Kerala. Maternity or paternity leave and other eligible leaves are provided with permission. Medical reimbursement Scheme refunds the medical expenditure of employees and their dependents. An anti- sexual harassment cell for addressing complaints regarding sexual harassment is active and functional. Provident Fund facilities are provided to all staff. House Building Advance provided to the employees at interest rates lower than that of the market rate. The entire staff is covered under the Group Insurance (GIS), State Life Insurance and Group Accident Insurance (GPAI) schemes of the state government. Leave Travel Concession has been granted subject to rules and regulations; the travelling expenditure of the employees to any place in India is refunded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>	
6	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
<b>6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</b>	
<b>6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</b>	
0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	
17	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows an active self-appraisal system for assessing the professional effectiveness and academic excellence of the staff. The performances of the teaching and non-teaching staff are evaluated on the basis of separate indicators. The benchmark for the evaluation in the case of teaching faculty are academic excellence, API scores and the productivity received by the students, whereas skill and target oriented completion of work is marked for non-teaching staff. The IQAC constituted in the college takes the effort for conducting academic audit every year keeping with the UGC norms. The performance reports submitted by each department is audited and verified by a peer team. This report serves as a benchmark for setting higher standards and morale in the functioning of the college. Each faculty member prepares a self-appraisal stating their academic achievements, training programmes undertaken, extension activities etc. This becomes mandatory as an expert committee constituted by the university reviews and recommends for promotions to the next grade. On the basis of the academic parameters the IQAC evaluates the self-assessment forms and give them the Faculty Performance Grade.

File Description	Documents
Paste link for additional information	<a href="#">Not available</a>
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College maintains a well-structured audit and accounting system. Since the institution is a government aided college, both government and management are steering the audit on their own accounts. Internal Audit The Bursar is the finance comptroller of the management who keeps the financial expenditure of the management. The internal body for financial audit is normally appointed by the governing council of the college. At the office level there is a well-structured accounts system headed by a head accountant. The purchase committee, library committee meets regularly to decide the fund allocation for different departments. External audit. The government and other chartered accountants carry out the external audit. The report prepared by the team is submitted to the college governing body. The accounts of the PTA and Alumni are also audited by the CA team. The report submitted by the audit is placed before the executive committee and the general body of the respective organs for the approval. The Directorate of collegiate education, Accountant General Office is doing timely audit on the funds and grants received from the government, the amount related general revenue of the government, utilization of such amount, the account registers etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College maintains a well-structured audit and accounting system. Since the institution is a government aided college, both government and management are steering the audit on their own accounts. Internal Audit The Bursar is the finance comptroller of the management who keeps the financial expenditure of the management. The internal body for financial audit is normally appointed by the governing council of the college. At the office level there is a well-structured accounts system headed by a head accountant. The purchase committee, library committee meets regularly to decide the fund allocation for different departments. External audit. The government and other chartered accountants carry out the external audit. The report prepared by the team is submitted to the college governing body. The accounts of the PTA and Alumni are also audited by the CA team. The report submitted by the audit is placed before the executive committee and the general body of the respective organs for the approval. The Directorate of collegiate education, Accountant General Office is doing timely audit on the funds and grants received from the government, the amount related general revenue of the government, utilization of such amount, the account registers etc.

File Description	Documents
Paste link for additional information	<a href="#">Not available</a>
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC, maintains a perfect record and execution of the Learning**



Management System in all processes right from administration, admission to examination. All research that is going on, is well with the government aided funds too is audited. The teaching-learning and knowledge exchange programs are well managed and the results and outcomes well maintained. IQAC, maintains a perfect record and execution of the Learning Management System in all processes right from administration, admission to examination. All research that is going on, is well with the government aided funds too is audited. The teaching-learning and knowledge exchange programs are well managed and the results and outcomes well maintained with the help of internal audit done by our expert panel. For this a teaching plan, assessment record and student profile is filed and studied. The Internal Quality Assurance Cell took diverse initiatives for conducting different activities based on quality orientation to improve the eminence of the college.

1. Assessing the score of qualifying examination
2. Conducting weekly class tests
3. Innovative research
4. Internal and External audit
5. Implementing best practices
6. Effective deployment of strategic plan

The campus provides ICT facilities to the faculty to provide effective learning. E-learning class room with the Digital Podium, Networking Laboratory, Lecture Capturing System

File Description	Documents
Paste link for additional information	<a href="#">Not available</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

with the help of internal audit done by our expert panel. For this a teaching plan, assessment record and student profile is filed and studied. The Internal Quality Assurance Cell took diverse initiatives for conducting different activities based on quality orientation to improve the eminence of the college.

1. Assessing the score of qualifying examination
2. Conducting weekly class tests

Number of research publications, book chapters, national and international proceedings has been increased. Started construction of Arts block. Digital Library system was introduced. Instrumentation facilities in PG departments. New toilet block for boys and girls. Setup new hall for Yoga and examination. Palliative initiative programmes organized. Village adoption program - Thottamparavillaga. New house constructed for a needy student.

- 3.

Innovative research 4. Internal and External audit 5. Implementing best practices 6. Effective deployment of strategic plan The campus provides ICT facilities to the faculty to provide effective learning. E-learning class room with the Digital Podium, Networking Laboratory, Lecture Capturing System

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">Not available</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**1. Safety and Security** The college is very keen in upholding the safety and security of all the students and very specially the girl students. A 24 hour security system is available on campus. Lady securities are employed full-time for ensuring safety. The college has a separate lady's room for girl students. Necessary actions are

taken if the violation of discipline is reported through Internal Complaints Committee. To build up confidence several workshops and programs are organized for girl students. The college has an Internal Complaints Committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence. The entire campus is covered under CCTV cameras. College organizes talks of eminent persons to create awareness on legal issues, health and hygiene, and other special lectures, exposure programmes, self-defence training etc for girls periodically to ensure equity. The college has hostel facility exclusively for girl students. b) Counselling: Rev. Dr. T.B.Premjith Kumar and Dr. Prathibha K are the counsellors. The multi-purpose Girls' Amenity Center in the college is a great help for girls to rest and relax. Sanitary napkin vending machines, toilets, stationery outlets, etc. are provided within the amenity center and the ladies' washrooms.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The motto "Reduce. Reuse. Recycle" has been implemented in our**

institution. The college has adopted a Green Protocol to deal with the issues of waste management on the campus. Students and faculty are encouraged to use steel lunch boxes and steel bottles. Several programmes are held as zero waste initiatives. In several such events plastic carry bags, disposable cups, plates and tissue papers are reduced at most. Paper is the major source of waste generated on the campus. Paper waste generated is separated into recyclable and non-recyclable and is sent to the local traders. The incinerators installed in the washrooms provide hygienic and scientific disposal of non-biodegradable toilet waste. A biogas plant on the campus helps in managing solid waste generated on the campus. The remains of the biogas plant are used for organic farming and as fertilizer for gardening purposes. Pipe compost is maintained to manage solid waste which is used as fertilizer in gardening. LIQUID WASTE/Hazardous chemicals Acid/alkali wastes are released into the environment only after making it environment friendly by neutralizing. Chemicals having hazardous and toxic effects are identified and micro-scale experiments are designed to minimize the use of hazardous chemicals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>B. Any 3 of the above</b>
--	------------------------------

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution believes in unity in diversity. We, the faculty members and students treat our college as our second home and consider each other as family members and fellow citizens. Onam is part and part of the Hindu religious festival celebrated in Kerala. As part of the celebration, students and staff members have various feasts, competitions, and games. This harvest festival of Kerala brings together people from diverse communities and conveys the message of unity in diversity. Christmas is observed as a religious and cultural celebration in the college like the whole world. Different departments of the college, staff members, and the Students' Christian Movement (SCM) organize Christmas functions and celebrate by cutting cakes, exchange of gifts, etc. In association with these celebrations students of our college and faculty members visit the Sree Karunya Mission Special School for mentally challenged children, Kattakada road, Neyyattinkara. Our institution conducts Blood Donation Camps in association with Sree Chithra Thirunal Medical Institute of Science, Trivandrum. Our students have voluntarily participated in flood-relief related programs. Our college adopted a village named Thottampara, took the survey on the various socio-economic-health strategies of the people. Our college promotes the Gandhian thoughts under the Centre for Gandhian study unit.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Christian College had arranged a number of programmes covering freedom of expression through which the students can get valour to express themselves. Code of conduct handbook exists for students, teachers, governing body, administration including Principal/ Officials and non-teaching staff. Core values were displayed on the campus as well as on the website. The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols. It also offers a course on human values and professional ethics. The grievance cell is empowered to take action against violators of any aspect of the code of conduct. It serves as the court of original jurisdiction. It will take action within 24 hours on all complaints. Counselling cell aims to mould the students into better citizens of tomorrow. Women's Study Cell aims at the social and academic welfare of the girl students. Women's Redressal Cell creates awareness among girl students about Government policies on gender-based harassment. Seminars and talks on constitutional obligations, national unity, and social harmony are being conducted in our college. Our institution insists on the freedom of expression through which the students can get the courage to express themselves.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NIL</a>
Any other relevant information	<a href="#">NIL</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**B. Any 3 of the above**



**Code of Conduct is displayed on the website**  
**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college organized certain activities to remember the important days by conducting seminars, extension activities, and competitions. It helps students to preserve cultural heritage by celebrating the importance of conservation, transmission, and protection of Indian traditions. The events celebrated entangled with birthdays and anniversaries of special people, especially the involvement of great leaders of India's freedom movements creating a great impact to lead a moral, principled, and honourable behaviour of students in their professional as well as personal life. National Youth Day, Republic Day (January), World Wetlands Day (February), National Science Day (February), International Women's Day (March), World No Tobacco Day (May), World Environment Day (June), International Yoga Day (June), World Blood Donor Day (June), Independence Day (August 15), Teachers Day (September), Ozone Day (September), Gandhi Jayanthi (October), Wildlife Week celebrations (October), World Aids Day (December), Christmas Day (December 25), . Anti-dowry Day: To create awareness on the unhealthy practice of dowry. National Statistics Day: To mark the birth anniversary of the Father of Indian Statistics PC Mahalanobis. Language celebrations 1. World Hindi Day: It's marked to commemorate the anniversary of the first World Hindi Conference. 2. National Reading Day: To encourage reading among



students with reference to the remembrance of PNPanicker

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice: Outcome- Based Education (OBE) 2. The Context By following the syllabus of the University of Kerala we have implemented the OBE. Students are trained about the outcome in specific courses. OBE is mainly setting of academic goals and achieving those goals in a systematic academic activities. 3. Objectives of the Practice ? To orient students about the outcome of course and the program. ? To mould students with high capability of academic and research skills to uplift the needs of the society .4. The Practice: Following OBE from 2019-2020 onwards 5. Advantages ? Helps the students to attain the skills of knowledge, Understanding, application etc while learning ? OBE is a learner centric method 2. Title of the Best Practice: Green Campus Goal: The green campus initiatives in the college. The Context: Promotion of green activities in the college to reduce the level of CO<sub>2</sub>, conservation of water bodies and to reduce the threat to biodiversity. The Practice: A wide range of activities are undertaken by the college through the students. It includes Plantation activities, free from plastic and polythene, Monitoring waste management. Evidence of Success: Received 'A' grade from the Haritha Kerala Mission.

File Description	Documents
Best practices in the Institutional website	<a href="#">Not available</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Today's world is simply a world of haste. People are just in the run of life to make ends meet, but in between, it's too saddening to know of the plight of people who live under the shade and shelter of Palliative Care Centers. It's indeed more killing the world of isolation they are thrown to. The Medical Mission under CSI, the South Kerala Diocese runs Nine Palliative Care Centers in and around the outskirts of the college. The 'Sparsham Unit', is a distinctive unit of the college encompassing all its members formed for assuring a sparsh, a touch into those lives that wait for their last in these palliative care centers. As the college runs, 9 departments, each department is in care of each Palliative Center. One visit minimum made per month. It's a whole day spent to give a touch, to give some words which would ease their pain, while the main focus goes to reducing their mental downfalls in the state of isolation they are thrown into. The experience, that the youth imbibe, this greatness would reflect their entire life. They learn kindness again, they learn compassion again, they learn empathy again and not simply sympathize

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Department of Physics as Research Center  
 2. Renovation of Heritage Block  
 3. New Arts Block  
 4. Modified Learning Management System  
 5. Increase in research publications in UGC Care Journals  
 6. Submission of Project proposals to the government bodies.